



Shoreham Village School
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Sevenoaks
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Headteacher

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24th January 2025

Dear Parents/Carers,

Reception to Year 6 Parents'/ Carers' Consultations.

We are holding this term's Reception to Year 6 Parents'/ Carers' Consultations on **Monday 10th and Tuesday 11th February**. Please note that this is a change to the dates originally saved in the school calendar due to school commitments.

We will be offering a blend of meetings: these will be virtually, **online on Monday 10th and face to face, in school only on Tuesday 11th**. Each appointment will last for ten minutes and will be with your child's Class Teacher. Your time with teachers on this evening will, of necessity, be limited to ten minutes per child to avoid a lengthy waiting time building up.

Online appointments only on Monday 10th February

Appointments will take place on Monday 10th between 3.30-7.00pm.

Invitations for the online appointments on Monday 10th February will be sent out in due course. There will be one meeting code per class and parents will need to join the meeting at their allotted time.

In-school appointments only on Tuesday 11th February

Appointments will take place in school on Tuesday 11th February from 3.30-5.00pm.

To book an appointment, please go to www.scopay.com/shorehamvillage. For more information on how to book please follow the link: [Reference Guide for Parents Evening Booking System](#)

Once booked, you will be emailed a confirmation of your appointment. The booking system goes live from 4.00pm today and will close on Wednesday 5th February at 10.00pm.

PLEASE BE AWARE THAT APPOINTMENTS ON MONDAY 10th ARE ONLINE ONLY AND APPOINTMENTS ON TUESDAY 11th ARE FACE TO FACE, IN SCHOOL.



If you do not have access to a computer, please contact the school office before Wednesday 5th February to request a time and they will confirm your appointment when they have checked the online booking system.

If you have any queries about the consultation evenings, please email the School Office initially on:
office@shoreham.kent.sch.uk

Please note that due to staff commitments on consultation evenings, Maths and Construction Clubs will not take place on Monday 10th February but Football will proceed as usual.

Yours faithfully,

Mrs Lovatt-Young
Headteacher

