



Shoreham Village School  
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Headteacher  
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29<sup>th</sup> September 2023

Dear Parents/Carers,

### **Reception to Year 6 Parents'/ Carers' Consultations.**

We are holding this term's Reception to Year 6 Parents'/ Carers' Consultations on **Monday 16<sup>th</sup> and Tuesday 17<sup>th</sup> October.**

Following feedback from parents, we will be offering a blend of meetings: these will be virtually, **via zoom on Monday 16<sup>th</sup>** and **face to face, in school only on Tuesday 17<sup>th</sup>**. Each appointment will last for ten minutes and will be with your child's Class Teacher. Your time with teachers on this evening will, of necessity, be limited to ten minutes per child to avoid a lengthy waiting time building up.

#### **Zoom appointments only on Monday 16<sup>th</sup> October**

Appointments will take place on Monday 16<sup>th</sup> between 3.30-7.00pm.

Invitations for the online appointments on Monday 16<sup>th</sup> October will be sent out in due course. There will be one meeting code per class and parents will need to join the meeting at their allotted time.

#### **In school appointments only on Tuesday 17<sup>th</sup> October**

Appointments will take place in school on Tuesday 17<sup>th</sup> from 3.30-5.00pm.

To book an appointment, please go to [www.scopay.com/shorehamvillage](http://www.scopay.com/shorehamvillage). For more information on how to book please follow the link: [Reference Guide for Parents Evening Booking System](#)

Once booked, you will be emailed a confirmation of your appointment. The booking system goes live from 4.00pm today and will close on Thursday 12th October at 10.00pm.

**PLEASE BE AWARE THAT APPOINTMENTS ON MONDAY 16TH ARE ZOOM ONLY AND APPOINTMENTS ON TUESDAY 17TH ARE FACE TO FACE, IN SCHOOL.**



If you do not have access to a computer, please contact the school office before Thursday 12<sup>th</sup> October to request a time and they will confirm your appointment when they have checked the online booking system.

If you have any queries about the consultation evenings, please email the School Office initially on:  
[office@shoreham.kent.sch.uk](mailto:office@shoreham.kent.sch.uk)

Please note that due to staff commitments on consultation evenings, Maths and Construction Clubs will not take place on Monday 16<sup>th</sup> October but Football and Athletics Clubs will proceed as usual.

Yours faithfully,

Mrs Lovatt-Young  
Headteacher

